

APPLICATION FOR EMPLOYMENT

Position(s) Desired: _____ Date: _____

Name: _____ SS Number: _____
(First) (Middle) (Last)

Address: _____
(Street) (City) (State) (Zip)

Cell Phone: _____ Home Phone: _____

Email Address: _____

Date available for employment: _____ Available For: Full time Part time Both

Shift Preferences: 1st 2nd 3rd Any Overtime: Yes No

Have you ever worked here before? _____

If you answered yes, the dates of your employment were _____ and the location of your employment was _____

If hired, can you provide proof of identity and authorization to work in the United States?

Yes No

Are you at least 18 years or older? Yes No

(If no, you may be required to provide authorization to work.)

EDUCATION:

| Type of School | Name of School | Location (mailing address) | Field of Study | Number of Years Completed | Degree/ Diploma |
|----------------------------|----------------|----------------------------|----------------|---------------------------|-----------------|
| High School | | | | | |
| Vocational or Trade School | | | | | |
| College | | | | | |
| Graduate | | | | | |

Employment Experience:

Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. Complete even if accompanied by a resume. Inaccurate or incomplete information could disqualify you from further consideration. *(Applicants may list work performed on a volunteer basis, but applicants need not include organizational names that indicate membership in a protected class.*

Please start with your most recent/current job.

| | | |
|--|---------------------|----|
| Name of Employer | Employment Dates | |
| Address | From | To |
| City, State, Zip Code | | |
| Phone Number | Your last job title | |
| Reason For Leaving: | | |
| List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company. | | |
| Supervisor: | Telephone: | |

| | | |
|--|---------------------|----|
| Name of Employer | Employment Dates | |
| Address | From | To |
| City, State, Zip Code | | |
| Phone Number | Your last job title | |
| Reason For Leaving: | | |
| List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company. | | |
| Supervisor: | Telephone: | |

| | | |
|--|---------------------|----|
| Name of Employer Address City, State, Zip Code Phone Number | Employment Dates | |
| | From | To |
| | Your last job title | |
| | Reason For Leaving: | |
| List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company. | | |
| Supervisor: | Telephone: | |

Additional Information:

Describe any specialized training, apprenticeship, skills and extra-curricular activities that are job related.

Professional References:

*List three supervisors or managers we may contact that you directly worked for.

Company Name: _____

Supervisor/Mgr. Name: _____

Company Address: _____

Company Phone Number: _____

Company Name: _____

Supervisor/Mgr. Name: _____

Company Address: _____

Company Phone Number: _____

Company Name: _____

Supervisor/Mgr. Name: _____

Company Address: _____

Company Phone Number: _____

WE ARE AN EQUAL OPPORTUNITY EMPLOYER.

Roma Tile is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, gender, marital status, national origin, disability or handicap, or active military or veteran status participation in discrimination complaint-related activities, genetics, gender identity and expression, sexual orientation, or based on any individual's status in any group or class protected by applicable federal, state or local law.

Applicant's Statement:

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that I will not be required to submit to a polygraph test as part of my application for employment.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge an Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all expectations, rules and requirements of the employer.

Signature of Applicant: _____ Date: _____

For Internal Use Only:

Name of Applicant: _____

Position Applied For: _____

Position Applied For is Open: Yes_____ No_____

Positions Considered For: _____

Date of Interview: _____

Interviewed By: _____

Offered Position: Yes_____ No_____

Job Title: _____

Department: _____

Hourly Rate/Salary: _____